

F. Performa for submission of Project Completion Report:

The format for submitting Project Completion report has been approved by Mission Director, GSBTM vide note dated: 11/04/2017

Performa for submitting Project Completion Report

1. General Information

- 1.1. GSBTM Code No.
- 1.2. Project Title
- 1.3. Brief Scientific summary of the Project
- 1.4. Date of Sanction
- 1.5. Name of the Institute
- 1.6. Division
- 1.7. Discipline
- 1.8. Name and Designation of Project Leader and Members of the project team
[PC/PI/Co-PI/Research Fellowes with passport size photographs]
 - 1.8.1.1. Name
 - 1.8.1.2. Qualification
 - 1.8.1.3. Area of Specialization
 - 1.8.1.4. Project Designation
 - 1.8.1.5. Designation at place of employment
 - 1.8.1.6. Address (Including Email, Fax, Phone, Mob. and PIN)

2. Duration

- 2.1. Date of Commencement
- 2.2. Planned date of completion
- 2.3. Actual date of completion

3. Collaboration

- 3.1. Name and Address of Collaborating Agencies
- 3.2. Nature of Collaboration

4. Technical Details [Add appropriate photographs of research work, research facilities, field work and experimental work]

- 4.1. Biomaterials Used/ Biomaterials submitted to GSBTM
- 4.2. Milestones proposed (as per Performa) vs Milestones achieved
- 4.3. Modification or deviation from the original objective
- 4.4. Methodology
- 4.5. Data generation and Results
- 4.6. Analysis and Discussion
- 4.7. Conclusions
- 4.8. Summary
- 4.9. Outcomes of the project
- 4.10. Possible Applications
- 4.11. Future Approach
- 4.12. Benefits

5. Publications

S.No	Authors	Title of paper	Name of the Journal	Volume	Pages	Year

5.1.1. Manpower Trained

5.1.1.1. Research Scientists or Research Associates

5.1.1.2. No. of Ph.D. produced

5.1.1.3. Other Technical Personnel trained

5.1.1.4. Patents (if any)

6. Budget/ Financial Details

6.1. Approved Expenditure in a year (Original Plan)

6.2. Proposed Budget Estimate

6.3. Amount released by GSBTM

7. Financial Details

7.1. Expenditure Incurred

No	Financial Position/ Budget Head	Funds Sanctioned	Expenditure	% of Total cost
I	Salaries/ Manpower costs			
II	Equipment			
III	Supplies & Materials			
IV	Contingencies			
V	Travel			
VI	Overhead Expenses			
VII	Others, if any			
	Total			100%

7.2. Procurement / Usage of Equipment

No	Name of Equipment	Make/Model	Cost (FE/ Rs)	Installation Date	Utilisation Rate (%)	Remarks regarding maintenance/ breakdown

8. Plans for utilising the equipment facilities in future:

Name and Signature with Date

a. _____

(Project Coordinator/Principal Investigator)

b. _____

(Co-Investigator)

c. _____
(Head of the Institute)

Please note:

1. Three copies of the Project Completion Report [PCR] should be sent within one month of the completion or termination of the project. A copy of publications/ posters must be attached at the end of project progress report.
2. Cover page should include the title of the project, GSBTM Code no., names and addresses of the investigators.
3. Send a PDF of Project Completion Report on fap.gsbtm@gmail.com along with PDF of publications/ posters merged into the same file.